REMINDER CHECKLIST FOR LEARNING DESIGN

1.Be Clear of Purpose: _____

Who, _____

What, _____

When, _____

Where _____

Logistics (transport, food accommodation, materials, invitations, etcetera).

_____

Your Philosophy / Values: _____

2.Review Learning Objectives (or intentions); to answer Why?

By the end of the session participants will be able to …

Knowledge	Cognitive Skills	Physical Skills	Attitudes

3.Review Evaluation Strategy

Reaction Did they like it?		Learning Did they learn it?		Transfer Did they use it?		Impact Did it make a difference?	

4. LIBERATING CREATIVE SPIRIT

Dancing	Poetry	Music / song	Theatre	Visual Art	Continuity metaphor	Connecting to nature	Embodied learning

5. HOW? WHAT WILL BE THE PROCESSES FACILITATED WITH PARTICIPANTS TO ACHIEVE PURPOSE AND OBJECTIVES?

5.1 Types of Activities

from Teach	Lectur-ette		Poster		Film, Audio/visual		Panel Discussion		Demon-stration		Reading & assign	
	Q & A		Buzz		Brainstorm		Group Discussion		Debate		Fishbowl	
	Problem Tree		Card Sort		Pros & Cons		Inventory		Codes		Role Play	
	Intros & trust		Ener-gizer		SHOWeD		Case Study Analysis		Decision Making		Socio-gram	
	Rounds		Draw-ing		Ranking Exercises		Storytelling		Image theatre		Gesture / Colead	
to Learn	Cultural Spiritual practice		World cafe		Body Mapping		Margolis Wheel		Nature Symbol		Magic Clock	

5.2 Content Considerations

Appropria te time for content?	Relevance and Usefulness?				Leads to Change?			
	To ind-ividual	To small group	To Com-munity	To society	Assets/ Agency	Inclusive decisions	Local economy	Stronger resilience

5.3 Emphasize Using Adult Learning Cycle (E-R-G-A).

	Experience	Reflection	Generalization	Application
Within one activity or session				
Over course of the day				
Over duration of workshop				

5.4 Be Cautious of Overusing Positivist (Behaviorist) Progressions

Definitions –> general theory –> examples –> discussion and analysis -> application to own situation	

5.5 Sequencing / Segues

Considering what is coming	Doing it!	Reviewing what was completed	Making Connections

5.6 Consider Different Learning Styles

PRACTICAL	LOGICAL	ENTHUSIASTIC	IMAGINATIVE

5.7.1 Use Various Grouping

Individual	Pairs	Trios	4 to 7	8 to 12	Plenary

5.7.2 Vary Duration of Activities

2 minutes	5 minutes	10 minutes	20 minutes	40 minutes	60 minutes

5.7.3 Vary Method of Reportback

Verbal	Written Flip chart from each group	Flip chart drawing or diagram	GalleryWalk	Media Interview	Different parts reported by different groups	Other

5.8 Consider the Rhythm of What Participants are Doing.

Listen-ing	Speak-ing	Think-ing	Discussing	Mov-ing	Analyz-ing	Writ-ing	Play-ing	Draw-ing
Laugh-ing	Creat-ing	Reflect-ing	Consolidat-ing	Relax-ing	Generaliz-ing	meaning making		Plan-ing

6. Check if YOU are ready? Self Preparation.

Clear of Purpose?	Clear of Role?	Materials ready?	Understand Context?	Built team?	Rested?	Confident?	Other?